

ERASMUS+ PROGRAMME  
Project Number: 574010-EPP-1-2016-1-JO-EPPKA2-CBHE-JP

**FOODQA - Fostering Academia-Industry Collaboration in Food Safety and Quality**

Minutes of the Second Local StC Meeting



Co-funded by the  
Erasmus+ Programme  
of the European Union

Holiday Inn, Dead Sea

November 24, 2017



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**Attendees:**

<b>Jordan University of Science and Technology (JUST)</b>	
<b>Name</b>	<b>Profession</b>
Prof. Fahmi Abu Al Rub	Project manager of FOODQA Project
Prof. Majdi Mahasneh	Professor
Prof. Kamel Zuhdi	Dean of Agriculture
Prof. Anas Nabulsi	Professor of Nutrition
Eng. Nisreen Smadi	Administrative
Eng. Qatada Damra	Administrative
<b>The University of Jordan (UJ)</b>	
Prof. Ahmed Al-salaymeh	Contact Person
Prof. Maher Dabbas	Professor of Nutrition
Prof. Abbas Al-Omari	Professor of Agriculture
<b>Mutah University (MU)</b>	
Prof. Omar Maaitah	Professor at the Faculty of Engineering/Contact Person
Prof. Thafer Sarayrah	President
Prof. Rida Khawaldeh	Former President
Prof. Mohammed Majali	Professor
<b>Al Balqa' Applied University (BAU)</b>	
Prof. Tareq Azab	Professor, Contact Person
Prof. Ihab Al Ghabeish	Dean of Agriculture
Dr. Basem Al- DAbabseh	Faculty of Agriculture
<b>MONOJO</b>	
Dr. Khalid Khraisat	Director of Services-MONOJO
Penelope Shihab	CEO
Dr. Louay Abu Qatouseh	Researcher
Katia Maqusi	Administrative
Rasha Hiary	Administrative
Mohammed Al-Ahmed	Administrative
<b>JFDA</b>	
Dr. Amjad Haymour	Contact Person
Eng. Safaa Smadi	
<b>Jerash University (JU)</b>	
Dr. Ebrahim El-Tahat	Contact Person
Dr. M. Tarawneh	Professor of Agriculture
Nizar Issa	Faculty of Agriculture
Muiad Al Kyyan	Faculty of Agriculture



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The meeting was devoted to discuss the status of WP1 and WP2. However, other WPs were also discussed.

At the beginning, the participants evaluated the Second meeting of the academia industry council, and agreed that the quality of workshops was as expected and the discussion sessions were both informative and honest. The participants discussed the involvement of the industrial sector in the project activities, and agreed that despite the satisfactory level of the involvement right now, the project partnership should work more for further involvement of the industry in terms of number of the companies and the type of the involvement.

**WP1:**

- The committee discussed the Authentication process of the e-books. Abu Al-Rub stressed that all the materials; next, videos, photos, and posters should be original and authenticated.
- **The Committee rejected the eBook produced by Mutah University on the Allergic Hazards and agreed to reassign the book to MonoJo.**
- Abu Al-Rub pointed that six e-books are ready and two are still under process; the Cleaning and Disinfection, and the Allergic Hazard.
- The Posters and videos materials and text description are ready but some photos and videos are still missing or have low quality.
- The partners agreed to ask for permission from some of the industrial companies involved in the project to shoot videos of the best practices in these companies.
- After the text and image content of the videos and posters are ready, they will be sent to a production company under the supervision of HTWK in Germany.
- **Subcommittee led by Dr. Maher Al Dabas from UJ and MonoJO and JU will review the Material (text and Graphical content for the posters and videos)**
- **The videos and posters action plan: All Posters and Videos should be ready for production by Dec. 23, 2017.**

	Content	Res. Partner	Text	Images
Videos &	1. Hand washing	Split	Done	JFDA
	2. Cleaning and disinfection	SPLIT	Done	MonoJo
	3. Pest control	BAU	Done	BAU
	4. Temperature control	P&B	Done	JUST
	5. Control of reception of raw materials	JFDA	Done	JU
Poster	6. Food spoilage	UniTe	DONE	Mut'ah
	7. Food Safety	P&B	Done	UJ
	8. Hazard analysis	AUA	DONE	MonoJo



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**WP2:**

- all JO partners who did not send the nominations for the students, and staff who will travel for training were asked to complete the table below as soon as possible.
- **MonoJo** will prepare a written commitment form that the trainee must sign before the training. The trainee is obligated to transfer the knowledge gained to whomever the project management decided including but not limited to other colleague, students and partners from the academic or industrial sector.
- **Training Schedule**

Staff training / Portugal 22-26/1/2017 (Engineers or Technicians according to the selection criteria)							
No	Institution	Full Name as in passport	Gender	Passport No	email	Phone no.	Institution address
1							
2							
3							
4							
Staff management meeting / Portugal 22-24/1/2017 (one management and one technical faculty member)							
1							
2							
Student training Portugal start 22/1/2017 for two weeks							
1							
2							
3							
4							
Staff training Italy 29/1/2017 to 2/2/2017 (Engineers or Technicians according to the selection criteria)							
1							
2							
3							
4							
Staff training Croatia in March (Engineers or Technicians according to the selection criteria)							
1							
2							
3							
4							
Staff training Greece in April (Faculty members from Food and Nutrition department)							
1							
2							
3							
4							

**WP4:**

- The partners discussed the status of equipment purchase and some partners requested to be provided with smart boards and data shows.
- The Partners will give a fixed date to the opening of the Food quality centers in their institution.

## WP5:

- Third Issue of the Newsletter will be prepared by UJ and JUST will provide them with the necessary materials.
- UJ will work on the suitability plan of the project which will include an action plan and a description on the relation with the industrial sector after the project activities end.

The meeting was adjourned at 13:00.



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